



TSB 036 - TimeChart Support Bulletin

## Synergetic Secondary School Export

This TimeChart Support Bulletin provides instructions for creating the two text files required by Synergetic for import:

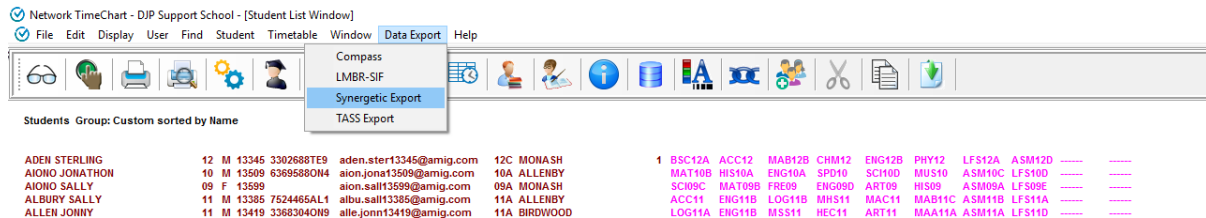
### Synergetic\_timetable.txt

E.g. DayNumber, PeriodNumber, ClassCode, Room, TeacherStaffCode  
1,7,7BRE,7,MB,M2,  
1,7,8MDT1,8,NMC,J1,  
1,7,8ART2,8,MS,S2,  
1,7,8DR4,8,CA,X9,

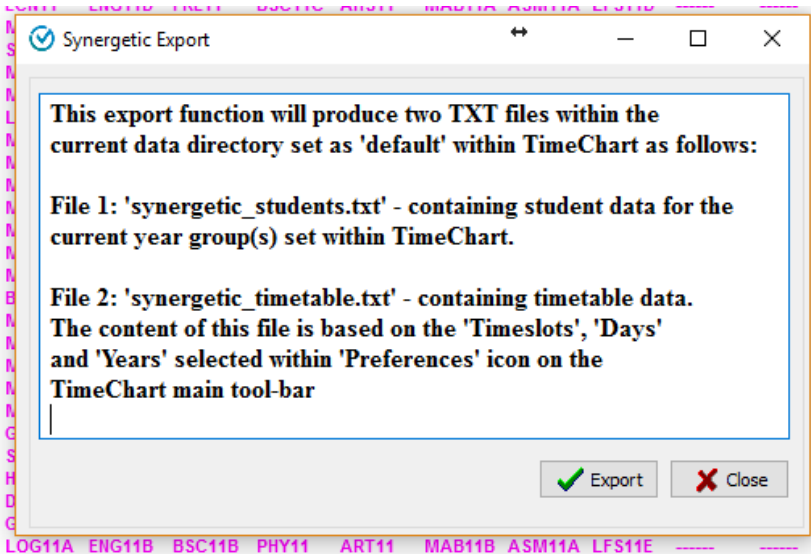
### Synergetic\_students.txt

E.g. StudentSurname, StudentPreferred, StudentYearLevel, StudentGender, StudentCode(ID), House, Form, ClassCodes  
Bander,Alexis,7,M,4442,7RED,7R,7RRE,7RPE,7RPW,7REN,7RSH,7RSC,7RHWB,7RMA,7R MU,7RCA,7IND6,7JAP6,7MDT6,7FT6,7DR6,  
Barberi,Louisa,7,F,4536,7RED,7R,7RRE,7RPE,7RPW,7REN,7RSH,7RSC,7RHWB,7RMU,7R MA,7RCA,7MDT6,7FT6,7DR6,7ART6

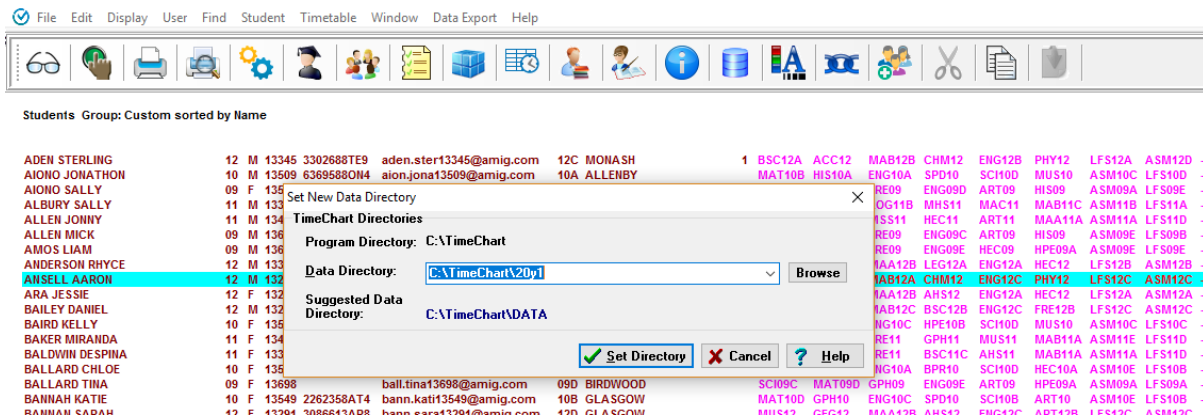
To create these files, go to TimeChart > Main Menu > Data Export > Synergetic Export



View the Synergetic Export dialogue box as follows. Click on [Export] to begin the export.

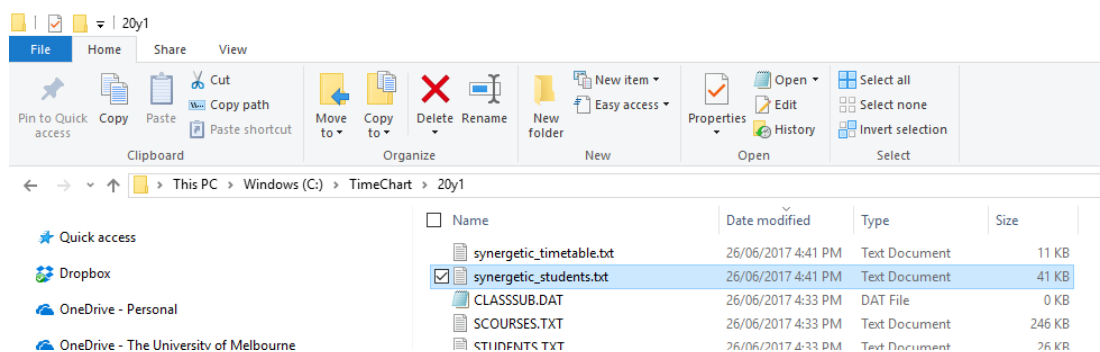


The two txt files will be exported into your current data directory as set in TimeChart (for example)

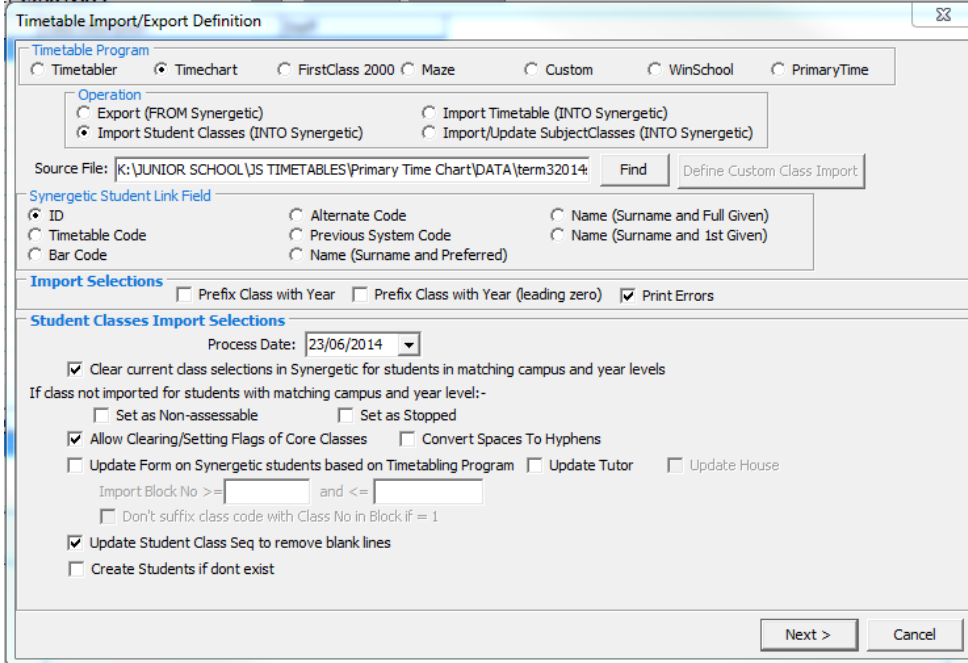


C:\TimeChart\20y1

If you sort your folder by 'date modified' you will see the two synergetic files at the top



To IMPORT into Synergetic, go to the Main Menu > Timetable > Import/Export Timetable



1. Select 'TimeChart' radio button
2. Operation = Import Student Classes (INTO Synergetic)
3. Browse for the 'Student Classes' file you saved above
4. Set the 'Process Date'. This is the date from which the timetable information will be active for each student record. E.g. 1/7/20xx for Term 3 and so on.
5. Next >
6. If your School has a Primary and Secondary timetable function in Synergetic, make sure you select the SECONDARY timetable so as not to overwrite the primary school timetable. There is no 'Undo' for this function/step.

Repeat steps 2-6 for the timetable import file, making sure to select 'Import Timetable INTO Synergetic' in step 2.

For further information and assistance, contact [support@timechart.com.au](mailto:support@timechart.com.au) or 1300 554 516